



## Transportation Security Administration

### **Transportation Security Officer (Screener)(TSO) Colorado Springs Municipal Airport Fact Sheet**

Thank you for your interest in joining the Transportation Security Administration's Colorado Springs Municipal Airport's team. If you are selected as a Transportation Security Officer (Screener) (TSO), you will play an important role in the overall mission of the Department of Homeland Security (DHS) by contributing to the daily security requirements at the Colorado Springs Municipal Airport.

Given the nature of our mission at TSA, there are some unique expectations of the position for which you have applied. Specifically, you will be responsible for identifying dangerous objects in bags, cargo, and/or passengers, and preventing these objects from being transported onto aircraft. You will be required to perform various tasks such as: hand-wanding passengers, pat down searches, lifting of baggage (weighing up to 70 pounds) and performing screening duties using various electronic equipment. The TSO job is stressful at times and physically demanding.

You will need to stand continuously for anywhere between one (1) to four (4) hours without a break and walk up to two (2) miles during a shift. You will be required to perform the screening duties in a courteous and professional manner at all times.

We believe, however, that TSA also provides a rewarding opportunity for you to serve your country. To assist you in your consideration of employment with TSA at the Colorado Springs Municipal Airport we have outlined some of those expectations and benefits for your review. It is extremely important that you consider and understand these aspects of employment before continuing in the assessment process. If while considering the information contained on this sheet you have questions, please contact our local TSA Human Resources Office at 719-622-5977. Please make reference to this document if you choose to call our local office.

#### **Work Schedule**

We are currently hiring for 20-hour per week part-time positions only:

- Shift: Part time five days per week, four hours per day.
- Possible schedule/work hours (including weekends and holidays)
- How shifts are assigned to meet operational needs of the airlines. We currently use a seniority bid process.

#### **Parking and Fees**

Recommend providing at least the following information:

- Currently the Colorado Springs Municipal Airport assesses a \$25.00 parking fee. It is refundable once an individual is no longer employed by TSA Colorado Springs.
- In addition, the airport also assesses a \$50.00 fee for your SIDA badge that allows one access to several restricted areas of the airport.
- Employee parking is available at the airport west of the baggage claim section of the airport terminal.

- Currently there is no public transportation available to/from the airport.

### **Benefits**

As a federal employee you are eligible for benefits as a full time and/or part time federal employee. However, for part time employees, the cost of benefits is higher due to the number of hours you work during a pay period. If offered a position with TSA, you should make sure that you ask for and receive a full explanation of the benefits you are eligible for before accepting a job offer.

### **Training**

- Employment is contingent upon successful completion of the required training
- Your participation in training is considered to be full-time, and you will be paid accordingly (for the hours you spend in training). The training could be up to two weeks in duration; therefore, we ask that you take the appropriate actions in your personal life to make the appropriate arrangements to your schedule. Although the length of training day could vary depending on the course, please be prepared to be in class for at least eight hours. Your employment with TSA is contingent upon successful completion of training.
- All training will be accomplished at our staff offices at the corner of Galley Road and Powers Blvd and at the Colorado Springs Municipal Airport

### **Uniforms**

Uniforms are provided to employees by TSA. You will be measured for your new uniforms at your first orientation session. It is the responsibility of the employee to arrive to work with a clean and neat uniform and adhere to the TSA Uniform Guidelines. Employees must provide their own black leather shoes with non-slip soles.

### **Airport Information**

- Hours of operation: The airport is operational 24 hours per day every day. However, airlines operations are usually between 4:30 AM and 11:00 PM
- Peak times are between 5:30 to 7:00AM and 2:00 PM to 4:30 PM. Peak days are Sunday, Monday and Thursday, Friday.
- Category: Colorado Springs is a Category 1 airport
- There are no unusual working requirements. All screening is conducted in and below the main terminal area.