



Transportation Security Administration

Transportation Security Officer (Screener)(TSO) Airport Fact Sheet

Thank you for your interest in joining the Transportation Security Administration's BWI team. If you are selected as a Transportation Security Officer (Screener) (TSO), you will play an important role in the overall mission of the Department of Homeland Security (DHS) by contributing to the daily security requirements at the Baltimore Washington International Thurgood Marshall Airport.

Given the nature of our mission at TSA, there are some unique expectations of the position for which you have applied. Specifically, you will be responsible for identifying dangerous objects in bags, cargo, and/or passengers, and preventing these objects from being transported onto aircraft. You will be required to perform various tasks such as: hand-wanding passengers, pat down searches, lifting of baggage (weighing up to 70 pounds) and performing screening duties using various electronic equipment. The TSO job is stressful at times and physically demanding. You will need to stand continuously for anywhere between one (1) to four (4) hours without a break and walk up to two (2) miles during a shift. You will be required to perform the screening duties in a courteous and professional manner at all times.

We believe, however, that TSA also provides a rewarding opportunity for you to serve your country. To assist you in your consideration of employment with TSA at the BWI Marshall airport we have outlined some of those expectations and benefits for your review. It is extremely important that you consider and understand these aspects of employment before continuing in the assessment process.

If while considering the information contained on this sheet you have questions, please contact our local TSA Human Resources Office at 410-689-3651. Please make reference to this document if you choose to call our local office.

Work Schedule

Schedules are determined by the demands of the individual airport's dynamic work environment. TSA operates in conjunction with the airport and its airlines. Scheduled shifts will include both weekends and holidays. Your specific schedule will be given to you at the TSA orientation. As a Part-Time Employee you will work 20 hours per week (no overtime). A few examples of the AM shifts are 4:30 AM – 9:30 AM (4 work days) and 5:15 AM – 9:15 AM (5 work days).

A few examples of the PM shifts are 2:00 PM – 6:00 PM (5 work days) and 3:00 PM – 8:00 PM (4 work days).

* Minor variations to these start/stop times might be necessary based on the operational need of TSA and the individual airport. Shifts are also assigned through a seniority bid process. Currently, Part-Time Employees do not participate in the bidding process.

Parking

Employee parking is available to all TSA employees. A parking pass can be purchased for \$30.00 per month, which is NOT reimbursable and is paid by the employee. Pricing is subject to change. A shuttle service transports employees from the parking facility to the airport. Be prepared to arrive at the employee parking lot at least one half hour prior to the start of your scheduled shift.

Transit Subsidies

As a Federal employee you may be eligible to enroll in the Federal Government's mass transit subsidy program. This program encourages the use of mass transit by subsidizing portions of the cost incurred by individuals utilizing mass transportation. Detailed information on enrollment and eligibility will be addressed in TSA orientation.

Benefits

As a federal employee you are eligible for benefits as a full time and part time federal employee. However, for **part time** employees, the cost of benefits is higher due to the number of hours you work during a pay period. If offered a position with TSA, you should make sure that you ask for and receive a full explanation of the benefits you are eligible for, before accepting a job offer.

Training

Once hired by TSA, continued employment is contingent upon successful completion of required training. Your required training consists of approximately 1 week (7 days straight, 8:00 AM – 6:00 PM) of classroom training. An additional 65 hours of On the Job Training (OJT) is also required working your Part-Time schedule. Once you are fully certified as a Transportation Security Officer, you will be required to update your certification on an annual basis.

Uniforms

Uniforms are provided to employees by TSA. You will be measured for your new uniforms at your first orientation session. It is the responsibility of the employee to arrive to work with a clean and neat uniform and adhere to the TSA Uniform Guidelines. Employees must provide their own black leather shoes with non-slip soles.

Airport Information

BWI Marshall is a Category X airport. We service 18 passenger airlines. The airport offers a variety of eateries. TSA employees have a separate break room that is equipped with a microwave oven, refrigerator, small lockers and ample private space to enjoy lunch and break time.